

Privacy Policy

Kirra Surf Life Saving Club



1. Introduction

Kirra Surf Life Saving Club (Kirra SLSC) is committed to protecting the privacy of our members, volunteers, supporters, sponsors, event participants and website users. This Privacy Policy outlines the types of personal information we collect, how we use it, who we may disclose it to, how it is disclosed, and the security measures we have in place to safeguard that information.

Kirra SLSC complies with the Australian Privacy Principles contained in the Privacy Act 1988 (Cth).

2. Information We Collect

We may collect personal information including, but not limited to:

- Full name
- Date of birth
- Residential and postal address
- Email address
- Phone number
- Emergency contact details
- Membership and patrol records
- Competition and training records
- Payment and billing information
- Working With Children / Blue Card details (where required)
- Medical or health information relevant to participation
- Website usage information (via cookies and analytics)

We only collect information that is reasonably necessary for our functions and activities as a Surf Life Saving Club.

3. How We Collect Information

Personal information may be collected through:

- Membership applications and renewals
- Event registrations
- Volunteer and patrol documentation
- Online forms and website submissions

- Email, phone or in-person communication
- Payment processing systems
- Social media interactions
- Surf Life Saving Queensland and Surf Life Saving Australia systems

Where practicable, we collect personal information directly from the individual concerned.

4. Use of Personal Information

We use personal information for purposes including:

- Managing memberships and patrol rosters
- Administering training, awards and competitions
- Processing payments and fundraising activities
- Communicating club news, events and updates
- Managing sponsorship and supporter relationships
- Ensuring compliance with Surf Life Saving Queensland and regulatory obligations
- Responding to enquiries
- Maintaining safety and emergency records

We do not sell personal information to third parties.

5. Disclosure of Personal Information

We may disclose personal information to:

- Surf Life Saving Queensland and Surf Life Saving Australia
- Government authorities or regulators where required by law
- Payment processors and financial institutions
- Event partners or sponsors (where relevant and appropriate)
- IT service providers and cloud-based software platforms (e.g. membership systems, accounting software, email systems)
- Medical personnel in the event of an emergency

Information is disclosed only where necessary for club operations or where legally required.

6. Method of Disclosure

Personal information may be disclosed electronically via secure online platforms, encrypted email, secure cloud-based systems, or through secure document transfer. In some circumstances, disclosure may occur in person or via telephone where appropriate.

7. Security of Personal Information

Kirra SLSC takes reasonable steps to safeguard personal information, including:

- Secure cloud-based membership and accounting systems
- Password-protected databases and devices
- Restricted access to authorised committee members and administrators
- Secure storage of physical documents
- Regular review of data access permissions
- Secure payment gateways for financial transactions

We take reasonable steps to ensure personal information is protected from misuse, interference, loss, unauthorised access, modification or disclosure.

8. Access and Correction

Individuals may request access to the personal information we hold about them and request corrections if it is inaccurate or incomplete. Requests should be made in writing to the Club Secretary.

9. Website and Cookies

Our website may use cookies and analytics tools to improve user experience and monitor website performance. Users may adjust browser settings to refuse cookies if preferred.

10. Contact Us

If you have any questions about this Privacy Policy or how your information is handled, please contact:

Kirra Surf Life Saving Club

15 Marine Parade Coolangatta QLD 4225

kirra@kirraslsc.com

0755993524