



KIRRA SURF LIFE SAVING CLUB POLICY

Title: Chaperoning and Supervision of Minors Policy	SECTION: Membership
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References - N/A

Purpose

The following criteria acts as the standard requirements for a member who is fulfilling the role as a chaperone or supervisor for children and/or young people under the age of 18 years.

Policy

Pre-requisites:

- Be a registered member of a Surf Life Saving Club.
- Be a minimum of 18 years of age and hold a current 'Working with Children' check card (Blue Card). Fully understand, and comply with the SLSA Membership Protection Policy and Code of Conduct. Minimum of one (1) chaperone to hold current First Aid Certificate and current driver license.
- Be approved to stay at the club as a Chaperone for the duration of their stay.

Duties and responsibilities specific to Senior Persons (such as a program leader or equivalent):

- Ensure that the participants under the age of 18 years have provided the parent or guardian consent form prior to their stay i.e. form includes emergency contact details, medical/health history, disclaimer, a parent or guardian signature giving authorisation and consent etc;
- Be responsible for the well-being and safety of all team members and participants;
- Must not consume or be under the influence of alcohol or drugs;
- At all times conduct themselves in a manner that complies with the Association and community expectations

Duties and responsibilities of Supervisors/Chaperones shall include:

- Be responsible for the well-being and safety of all participants;
- Report any concerns or incidents to the senior person;
- Must not consume or be under the influence of alcohol or drugs;
- Assist with general duties during the duration of their stay;



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- At all times conduct themselves in a manner that complies with the Association and community expectations.

Other responsibilities and general information pertaining to live-in or away from Club activities:

- A ratio of at least one (1) chaperone/supervisor for every eight (8) participants, e.g., One (1) male chaperone for every eight (8) male participants or part thereof One (1) female chaperone for every eight (8) female participants or part thereof;
- Each chaperone is to keep a mobile phone with sufficient charge on their person whenever practical;
- When staying at club, ensure appropriate sleeping arrangements are in place, i.e., males and females MUST be separated. Wherever possible, chaperones must not share a room with children and must never be alone in a room with a child;
- The chaperones/supervisors must perform regular room checks to ensure that members are complying with the Association's Code of Conduct;
- Sleeping arrangements must be suitable for all participants e.g. all members must have their own bed or bunk, and must not share a bed with another child nor adult;
- Chaperones must not leave children and young people under the supervision or protection of unauthorised persons, such as hotel staff or friends;
- Children and young people have the right to contact their parent or guardian at any time. Should a child be distressed or uncomfortable, a chaperone is required to facilitate this contact;
- Children and young people must be provided with privacy when bathing and dressing;
- Chaperones must observe appropriate dress standards when children and young people are present—such as no exposure to adult nudity.